

**CITY OF FORYSTH
REGULAR MEETING MINUTES OF FEBRUARY 12, 2018
STATE OF MONTANA**

Mayor Dennis Kopitzke called the meeting to order at 7:00 p.m.; officials in attendance were; Council Members Chris Purkett, Carole Raymond and Robert Martelle, Clerk – Treasurer Doris Pinkerton, Public Works Director Richard Thompson, Water - Wastewater Director Pat Zent, Building Inspector Ron Ball, Pool Manager Jason Forberg and Under Sheriff Bruce Price. Not in attendance were; Council Member John Hill, Attorney Jeff Weldon, and Judge Gail Beckham.

PUBLIC COMMENT

None

PUBLIC HEARING(S)

None

REVIEW – REVISE AGENDA

Mayor Kopitzke asked if there was a need to revise the agenda, City Clerk Pinkerton asked that the claim total include the January 22, 2018 claims in the amount of \$16,061.96, numbers 19706-19762, for a total of \$79,936.33. She would also like the check totals to include the January 22, 2018; amount of \$9,142.62 and check numbers changed to 18626 through 18670 for a total amount of \$40,722.12. She would like to include those as there was a lack of a quorum of the council at the January 22nd meeting.

She also noted the Resolution number for the Capital Improvement item was not included, she would like the agenda to include the number, the item to be Resolution No. 2018-R01.

CONSENT AGENDA

Mayor Kopitzke presented the consent agenda for approval:

Council Member Purkett made a motion to approve the consent agenda, which included claim numbers 19706 - 19762 in the amount of \$79,936.33; and check numbers 18626 – 18670 in the amount of \$40,722.12; for prior approved claims. The motion was seconded by Council Member Raymond. City Clerk Pinkerton called roll; the motion carried 3-0.

CITIZENS

Unfinished Business: None

New Business: None

OLD BUSINESS

Levee (Dike) Update: Nothing new.

Resolution No. 2018 - R01 – Adopt Capital Improvement Program:

Mayor Kopitzke read Resolution No. 2018-R01 which if approved would adopt the Capital Improvement document as a planning document for the city.

Council Member Raymond made a motion to approve Resolution No, 2018-R01, the motion was seconded by Council Member Purkett.

Mayor Kopitzke asked for discussion, a couple of changes were noted in the document; the fish ladder item, would be more suitable as a Fish, Wildlife and Parks project, and remove the grandstands and dugouts, lights and towers from the property list.

City Clerk Pinkerton called roll; the motion carried 3-0, with the discussed changes to the document.

Fire Truck – Council Consideration to Begin Advertisement:

Mayor Kopitzke explained that with the award of the Coal Board grant, the city should have the funding in place to go forward with the fire truck. The fire department will work on specifications for the truck. The department will provide those to City Clerk Pinkerton.

Council Member Martelle made a motion to begin the process to advertise for bids for the truck, the motion was seconded by Council Member Raymond. City Clerk Pinkerton called roll; the motion carried 3-0.

NEW BUSINESS

South Side Fire Hall - Boiler Replacement:

Mayor Kopitzke noted there is an issue with the fire hall boiler. There is a quote received to replace the boiler in the amount of \$4,650.00 from Anderson Air.

Council Member Martelle made a motion to approve replacing the boiler, the motion was seconded by Council Member Purkett. City Clerk Pinkerton called roll; the motion carried 3-0.

Pothole Patching:

Mayor Kopitzke asked Public Works Director Richard Thompson to comment on pothole repair. Richard explained the amount for patching should be \$70,000.00; which is under the bid amount. In past years the city has advertised, but there is only one (1) company that responds, he wondered if it would be more cost effective to not advertise for bids, he is willing to solicit quotes. The council agreed since the amount is under the bid threshold.

Civil Penalty Code: Mayor Kopitzke has scheduled a meeting on February 21st with Attorney Weldon to come and explain what he has for consideration for a civil code. Attorney Weldon may asked the Billings City Attorney to come and explain how this process works for the City of Billings. The meeting will begin at 2:00 p.m. in the council chambers.

Tree City Committee: Mayor Kopitzke reported that the committee reviewed the tree code and the makeup of the committee. The committee felt the membership could be reduced, Council Member Martelle said he liked the idea of the no cost permit process. Council Member Purkett is going to work further on the program and another committee meeting will be scheduled. Mayor Kopitzke reported he submitted a DNRC grant and the city was awarded \$750.00.

TBID: Mayor Kopitzke explained he is getting information on the Tourism Business Improvement District process. A TBID is an opportunity for Montana communities to generate additional spending to recruit visitors and grow the economy. It is an additional fee (determined by the community) assessed for each occupied room night. Mayor Kopitzke said at this point he is continuing to get information and he will be approaching the Chamber of Commerce, and the motel/hotel owners. He will continue to provide updates on the process.

REPORTS

Mayor Kopitzke presented his report, he asked if there was anything from the council, Council Member Raymond provided information on flags for the fire hydrants. She asked if this could be placed on the next agenda. Mayor Kopitzke reported he is submitting a grant to reproduce the historical sign brochure, he discussed having the city serve as the fiscal sponsor with City Clerk Pinkerton, no funds from the city would be involved. Other departments providing reports were City Clerk Doris Pinkerton, Public Works Director Richard Thompson, Water Wastewater Director Pat Zent, Building Inspector Ron Ball, and Pool Manager Jason Forberg.

COUNCIL COMMITTEES/COMMISSIONS: Council Committee meeting on February 21st, at 2:00 p.m.

NEXT MEETING DATE: February 26, 2018

Public Comment: Mayor Kopitzke asked for public comment after each topic, and those comments are recorded as part of the official minutes.

Agenda Items for the Next Meeting: Levee, Civil Penalty, Fire Hydrant Flags

With no other business to discuss, Mayor Kopitzke adjourned the meeting at 7:55 p.m.

Mayor Dennis Kopitzke

City Clerk Doris Pinkerton