

**CITY OF FORSYTH**  
**REGULAR MEETING MINUTES**  
**August 9, 2021**  
**STATE OF MONTANA**

Mayor Dennis Kopitzke called the meeting to order at 7:00 p.m.; officials in attendance were; Council Members Chris Purkett, Ethan Bell and John Hill, City Clerk – Treasurer Sandra Donley, Attorney Jeff Weldon, Water/Wastewater Director Andrew Sullivan and previous acting Water/Wastewater Director Jesse Coate. Excused from attending was Council Member Carole Raymond, Public Works Director Richard Thompson, Pool Manager Jason Forberg and Building Inspector Ron Ball.

**PUBLIC COMMENT:** Mayor Kopitzke asked if there was anyone present from the public that wish to comment on items not on the agenda. There will be no discussion of personnel. The Council will take no formal action at this point in the agenda. There were no comments.

**PUBLIC HEARING(S):** None

**REVIEW – REVISE AGENDA:** Open Container, Street Closure and Parade Permits/Variances for Duck Days (Forsyth Chamber) added to Citizens New Business and Resolution No. 2021-R07 added to Old Business.

**CONSENT AGENDA**

Mayor Kopitzke presented the consent agenda for approval:

Council Member Purkett made a motion to approve the consent agenda, which included claim numbers 21811-21857 in the amount of \$93,321.87 and check numbers 20639-20694 in the amount of \$98,362.18 for prior approved claims, seconded by Council Member Bell. City Clerk Donley called roll; the motion carried 3-0.

**CITIZENS**

Unfinished Business: None

New Business: Mayor Kopitzke presented Tom Queen's open container and street closure variances for August 20, 2021.

Council Member Purkett moved to approve all permits and variances together as they all pertained to Duck Days. The motion was for approval of Tom Queen's open container and street closure for August 20, 2021 and Forsyth Chamber's open container, street closure and parade permit for August 21, 2021. Council Member Bell seconded the motion. City Clerk Donley called roll; motion carried 3-0.

**OLD BUSINESS**

Levee (Dike) Update: None

Fiscal Year 21-22 Budget: Budget is set to be adopted on August 23, 2021.

Water Intake Update: Mayor Kopitzke reported that we are still working with Interstate Engineering and Julie Stoddard on grants and is hoping to hear back by August 23, 2021 on them. Resolution No. 2021-R07 was presented for application and fund matching. Council Member Purkett moved to approve, Council Member Bell seconded the motion. City Clerk Donley called roll; motion passed 3-0.

Annexation Willow and North 7<sup>th</sup> Ave: Attorney Weldon stated the city was ready to move forward. The property owners will be contacted and Attorney Weldon will have a resolution ready by the September 13, 2021 meeting.

Firearms and Weapons: City code needs to change due to HB102. Attorney Weldon will have this ready for first reading at the council meeting on August 23, 2021.

Marijuana Code: Adjustments to the code will need to be made as the new laws come into effect.

Speed Limit Change for West Main: A letter of support from Sheriff Allen Fulton was presented. Attorney Weldon is working on a resolution and this will move forward.

Corner Pins for City Blocks: New surveyors are being called for prices and item will be revisited.

Fireworks Discharge Code: Code is set to be changed. Attorney Weldon will have this ready for the first reading at the council meeting on August 23, 2021.

Flashing Stop Signs: There was discussion on placement and prices. It was decided two signs would be bought at \$1,500.00 each for a total of \$3,000.00. Council Member Bell moved to purchase the signs and Council Member Purkett seconded the motion. City Clerk

Donley called roll; motion passed 3-0.

Storage/Shipping Containers (Conex Bins): Attorney Weldon is checking on code for zoning violations.

**NEW BUSINESS:**

Ape-Booster Station replacement: Previous acting Water/Wastewater Director Jesse Coate reported on the options to repair or replace the booster station at Riverview Villa. Actual costs will be presented at the Council Meeting on August 23, 2021.

Budget transfers: City Clerk/Treasurer Donley asked for permission to move forward on transfers and getting Fiscal Year 21-22 Budget Finalized.

**REPORTS:** Mayor Kopitzke presented his report; which included the Board Retreat Draft Agenda, the LEPC meeting minutes and Forsyth Development Foundation meeting minutes. He added he's been working with Julie Stoddard on grants and MT FWP on the deer issues. Other reports were provided by City Clerk/Treasurer Donley, Water Wastewater Director Sullivan, previous acting Water/wastewater Director Coate, Public Works Director Thompson, Pool Manager Jason Forberg and Judge Elaine Egeland. City Clerk Donley reported Montana League of Cities and Towns Conference will be held in Helena October 5-8, 2021 and asked that the council let her know if they would like to attend. Water/Wastewater Director Sullivan reported he is happy to join the City of Forsyth staff, and his first day went great.

**COUNCIL COMMITTEES/COMMISSIONS:** None

**NEXT MEETING DATE:** August 23, 2021

**Public Comment:** Mayor Kopitzke asked for public comment after each topic, if comments are made; those comments are recorded as part of the official minutes.

**Agenda Items for the Next Meeting:** Budget, Annexation, Water PER, Firearms & Weapons Code, Marijuana Code, Speed Limit Change, Corner Pins, Fireworks Code, Storage/Shipping Bins, Booster Station repairs/replacement.

With no other business to discuss, Mayor Kopitzke adjourned the meeting at 8:07 p.m.

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Mayor Dennis Kopitzke

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Clerk Treasurer Sandra Donley

COUNCIL COMMITTEE MEETING  
City Council Chambers, City Hall  
August 9, 2021  
6:00 p.m.

Present: Mayor Dennis Koptizke  
Council Member Ethan Bell  
Council Member Carole Raymond  
City Clerk Treasurer Sandy Donley

Council Member John Hill  
Council Member Chris Purkett  
Water/Wastewater Director Andrew Sullivan

The committee met to discuss various city topics. Discussions to continue at the August 23, 2021 Council Meeting.

Annexation Process, Firearms and Weapons and Marijuana: Discussion was tabled until Attorney Weldon or Attorney White could be present.

Speed Limit Change-West Main Street: A letter was received from Sheriff Fulton in favor.

Property Pins: Discussion on talking with other surveyors on project.

Fireworks Discharge on City Property: Discussion on areas that should be restricted from having fireworks.

Flashing Stop Signs: Price, placement and number of signs to purchase.

Storage/Shipping Containers: Restrictions and areas of restrictions was discussed.

The meeting adjourned at 6:35 p.m.

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City Clerk Sandra Donley

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Mayor Dennis Koptizke